

**Fairfield City School District:  
Excellence, preparation for life, opportunities for all!**

**BOARD OF EDUCATION MEETING AGENDA**

**May 2, 2024**

**WORK SESSION 6:30 PM  
CAFETERIA**

**FAIRFIELD CROSSROADS MIDDLE SCHOOL**

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CALL TO ORDER

ROLL CALL

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding-Miller**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Napier**

PLEDGE OF ALLEGIANCE – Abby Berding-Miller

PRESENTATIONS/RESOLUTIONS

A. Crossroads Middle School Spotlight – Dave Maine

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Professional

1. Resignations

- a. Cassandra Bramble, Freshman, Math  
(effective at the end of the 2023-2024 school year; for personal reasons)
- b. Laura Eaglen, Freshman/Senior High, American Sign Language  
(effective at the end of the 2023-2024 school year; for personal reasons)
- c. Naomi Foster, Senior High, Spanish  
(effective at the end of the 2023-2024 school year; for personal reasons)
- d. Nichole McDivitt, Crossroads, 7<sup>th</sup> grade Math  
(effective at the end of the 2023-2024 school year; for personal reasons)
- e. Kathleen Motsinger, Creekside, 6<sup>th</sup> grade Math/Social Studies  
(effective at the end of the 2023-2024 school year; for personal reasons)
- f. Heather Ortman, District, Occupational Therapist, 20%  
(effective at the end of the 2023-2024 school year; for personal reasons)
- g. William Rice, District, Assistant Superintendent  
(effective at the end of the day June 30, 2024; for personal reasons)
- h. Rebecca Salyers, Senior High, Assistant Principal  
(effective at the end of the day June 30, 2024; for personal reasons)

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- i. Rebecca Willbrand, Creekside, Intervention Specialist  
(effective at the end of the 2023-2024 school year; for personal reasons)
2. Unpaid Leaves of Absence
    - a. Kristine Jenkins, West, Preschool Intervention Specialist  
(effective for .50 of the day on March 25, 2024; for personal reasons)
    - b. Nichole McDivitt, Crossroads, 7<sup>th</sup> grade Math  
(effective for .50 of the day on April 19, 2024 through May 23, 2024; for childrearing purposes)
3. Employment
    - a. Kayla Adkins, Senior High, Science  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 6, 2024; for a replacement position)
    - b. Anna Beglin, District, Speech Language Pathologist  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 5, 2024; for a new position)
    - c. Alexis Fields, Senior High, Social Studies  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 6, 2024; for a replacement position)
    - d. Michelle Jarmon, North, 3<sup>rd</sup> grade ELA  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 5, 2024; for a replacement position)
    - e. Lindsay Kluender, District, Speech Language Pathologist  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 5, 2024; for a new position)
    - f. Joe Muhlberg, Senior High, Assistant Principal  
(recommended for a new two-year administrative contract effective July 1, 2024 - June 30, 2026, for 213 days, on the professional administrative salary range 2 for a replacement position)
    - g. Olivia Noel, Compass, Intervention Specialist MD/SC  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 5, 2024; for a replacement position)
    - h. Elijah O'Connor, Crossroads, 7<sup>th</sup> grade Science  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 6, 2024; for a replacement position)

i. Secondary Summer School Principal 2023-2024

Ricardo Calles

(The above-named person is recommended for employment as an administrator for the 2024 secondary summer school program as noted, at a rate of \$33.71 per hour for up to eight (8) hours daily during summer school, plus 30 additional hours to be distributed as needed before and after summer school, from April 8, 2024 through July 19, 2024.)

j. Secondary Summer School Teachers 2023-2024

Alyssa Byrum  
Michael Grimmatt  
Michael Jones-Short  
Carol Nance  
Matthew Tyla

(The above-named persons are recommended for employment as teachers for the 2024 secondary summer school as needed at the rate of \$33.71 per hour from June 10, 2024 through July 3, 2024. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

k. Special Education Extended School Year 2023-2024

Danielle Davenport  
Alison Ficklin  
Leah Smith

(The above-named persons are recommended for employment as teachers for the 2024 special education extended school year as needed at the rate of \$33.71 per hour from June 2024 through July 2024, specific dates to be determined.)

l. Academy Extended School Year Teachers 2023-2024

Jessica Grimes  
Joel Hippert  
Devon Koons  
Melissa Madden

(The above-named persons are recommended for employment as teachers for the 2024 Academy extended school year as needed at the rate of \$33.71 per hour from June 3, 2024 through June 27, 2024.)

m. Extracurriculars 2023-2024

**Senior High**  
Jesean Godfrey, Track, Assistant  
Timothy Seger, Baseball, Assistant

**Freshman**

Danny Adams, Baseball, Assistant  
Raymon Jones, Track

**Creekside Middle**

Joshua Fraasman, Basketball, Boys 7<sup>th</sup>/8<sup>th</sup> Grade

- n. Substitute Teacher 2023-2024

Dale French

(All recommendations are for the 2023-2024 school year at a rate of \$125 per day.)

- o. Home Instructor 2023-2024

Erika Brown

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$33.71 per hour, effective for the 2023-2024 school year.)

- p. Volunteers - Coaching 2023-2024

Jillian Splawn  
Corrin Urmie

(The above-noted persons are recommended for approval as volunteer coaches for the 2023-2024 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding-Miller**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Napier**

**President declares motion** \_\_\_\_\_.

**B. Personnel – Support**

**1. Resignations**

- a. Candy Bader, North, Latchkey Assistant  
(effective the end of the 2023-2024 school year; for personal reasons)
- b. Robert Collas, Transportation, Bus Driver  
(effective the end of the day May 31, 2024; for retirement purposes)

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- c. Crista Duggins, Crossroads, Head Cook  
(effective the end of the day July 31, 2024; for personal reasons)
  - d. Jordan Flynn, Compass, Latchkey Assistant  
(effective the end of the day April 22, 2024; for personal reasons)
  - e. Randi Hale, West, Educational Assistant  
(effective the end of the 2023-2024 school year; for personal reasons)
  - f. Denise Leonard, South, Clerk IV  
(effective the end of the day June 7, 2024; for retirement purposes)
  - g. David Oglesby, Transportation, Assistant Director of Transportation  
(effective the end of the day June 30, 2024; for personal reasons)
  - h. James Pierce, Transportation, Bus Driver  
(effective the end of the day May 31, 2024; for retirement purposes)
  - i. Elizabeth Sicking, Compass, Educational Assistant  
(effective the end of the 2023-2024 school year; for personal reasons)
  - j. Julie Steingraber, Transportation, Bus Driver  
(effective the end of the day May 17, 2024; for personal reasons)
  - k. Kimberly Tabor, Senior High, Food Service Assistant  
(effective the end of the day April 9, 2024; for personal reasons)
  - l. Deborah Vitale, Central, Educational Assistant  
(effective the end of the 2023-2024 school year; for personal reasons)
  - m. Kelly Vossman, Crossroads, Educational Assistant  
(effective the end of the day May 22, 2024; for retirement purposes)
2. Unpaid Leaves of Absence
- a. Megan Cruey, North, Educational Assistant  
(effective April 29, 2024 through May 10, 2024; for personal reasons)
  - b. Jeanette Hoskins, Crossroads, Clerk IV  
(effective .50 day April 24, 2024 through July 15, 2024; for personal reasons)
  - c. Shari Conrad, Senior High, Educational Assistant  
(effective March 13, 2024 through March 28, 2024; for personal reasons)
  - d. Kimberly Tabor, Senior High, Food Service Assistant  
(extension of Unpaid Leave of Absence effective April 1, 2024 through April 9, 2024; for personal reasons)

- e. Barbara Vaughn, Crossroads, Educational Assistant  
(extension of Unpaid Leave of Absence effective May 2, 2024 through June 1, 2024; for personal reasons)

3. Employment

- a. Tabatha Howard, Crossroads, Educational Assistant  
(effective August 5, 2024; for a replacement position)
- b. Danielle Swabb, Creekside, Clerk IV  
(effective May 2, 2024; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding-Miller**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Napier**

**President declares motion** \_\_\_\_\_.

C. Items for Board Discussion

- 1. Student Fees for the 2024-2025 School Year – Mandy Aug
- 2. Board Policies – Bill Rice
  - a. EDE – Support Services
  - b. EDE-E-2 – Technology and Communications Agreement Parent Letter
  - c. EDE-E-3 – Technology and Communication Services Access Authorization and Release/Agreement Form for Students
  - d. EDE-R – Technology and Communication Services Regulation
- 3. Capital Projects – Lance Perry

D. Other Item for Board Action

- 1. Recommend approval to award replacing HVAC controls at Central Elementary, Compass Elementary, and Fairfield Freshman School with Wabiel Energy Systems, 815 Falls Creek Drive, Vandalia, Ohio 45377, in the amount not to exceed seven hundred and five thousand dollars (\$705,000). (These projects will be paid from the OFCC Maintenance Fund)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding-Miller**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Napier**

**President declares motion** \_\_\_\_\_.

**ASSISTANT SUPERINTENDENT’S RECOMMENDATIONS**

**A. Personnel - Professional**

**1. Employment**

**a. Academy Extended School Year Teacher 2023-2024**

Jordan Smith

(The above-named person is recommended for employment as a teacher for the 2024 Academy extended school year as needed at the rate of \$33.71 per hour from June 3, 2024 through June 27, 2024.)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding-Miller**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Napier**

**President declares motion** \_\_\_\_\_.

**COMMITTEE REPORTS**

- A. Legislative Update – Jerrilynn Gundrum
- B. Butler Tech – Brian Begley
- C. Student Achievement – Abby Berding-Miller
- D. Parks and Recreation – Scott Clark
- E. Planning Commission – Billy Smith

**ANNOUNCEMENTS**

- May 5, 2024 - Arts Fair, 1:00-5:00 PM, Fairfield Senior High School & Fairfield Freshman School
- May 7, 2024 – Senior Scholarship Awards Night, 7:00 PM, Fairfield Senior High School, Performing Arts Center – “The Jim and Pat Davis House.”
- May 13, 2024 – Butler Tech Senior Graduation Ceremony, 7:00 PM. Cintas Center, Xavier University
- May 16, 2024 – Board Meeting (Regular Session) 6:30 PM. Fairfield Senior High School, Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

ADJOURNMENT

**Motion to adjourn:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding-Miller**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Napier**

**President declares motion** \_\_\_\_\_.

**President adjourns meeting at** \_\_\_\_\_ **P.M.**